

[Children in Hospital Ireland](#)

[Policy on International Police Clearance](#)

Children in Hospital Ireland will seek Garda Vetting and where required International Police Clearance for all volunteer applicants.

Irish Garda Vetting, which all applicants complete, only covers addresses in The Republic of Ireland and Northern Ireland (**Postcodes needed for Northern Ireland addresses**). However, all addresses from birth, including overseas addresses, must be included on the vetting application form online.

If an applicant has lived in any country for a period of 6 months or more, other than Ireland or Northern Ireland, they will be required to provide police clearance, for each jurisdiction in which they have resided stating if they have any conviction recorded against them while residing there. The police clearance must be dated **after** they left that country and must cover the entire period of their residence.

Seeking security clearances from other countries is the responsibility of the applicant. This can sometimes be a lengthy process. It is important to note that anyone in this situation, who is interested in becoming a volunteer, should commence seeking security clearances early on. If you need assistance with the process, please contact the volunteer manager.

[The following web sites may be of assistance](#)

[United Kingdom \(except Scotland and Northern Ireland\)](#)

<https://www.acro.police.uk/subject-access>

Free subject access agreement

[Scotland](#)

www.disclosurescotland.co.uk Fee for Basic Disclosure £25

[France](#)

<https://casier-judiciaire.justice.gouv.fr/pages/accueil.xhtml> Free

Germany

https://www.bundesjustizamt.de/EN/Topics/citizen_services/BZR/Resident_abroad/Resident_abroad_node.html €13, application by post. Signature and Identity to be confirmed before posting.

Poland

<https://www.gov.pl/web/krajowy-rejestr-karny> Fee of PLN 30

Australia

<https://www.afp.gov.au/what-we-do/services/criminal-records/national-police-checks> Fee of \$42.00aus

New Zealand

<https://www.justice.govt.nz/criminal-records/get-your-own/> Free

Brazil

<https://www.gov.br/pt-br/servicos/emitir-certidao-de-antecedentes-criminais>

Free, and estimated 30 minute wait time to completion in most cases. For Brazilian citizens.

United States of America

Please note that valid Security Clearance from the USA must be obtained from the FBI <https://www.fbi.gov/services/cjis/identity-history-summary-checks>

The request by post must be accompanied by satisfactory **proof of identity** (consisting of name, date and place of birth, and a set of **rolled-inked fingerprint impressions by Gardaí**) and a certified check or money order for the current **processing fee (\$18)**.

Other Countries

For other countries the applicant may find it helpful to contact the relevant embassies who could provide them with information on Police Clearance